



# Las Vegas Urban League

2470 N. DECATUR, STE. 150  
LAS VEGAS, NEVADA 89106  
ATTN: HUMAN RESOURCES DEPARTMENT

## EMPLOYMENT APPLICATION

Name	Social Security – Last 4 Digits
Address	Telephone Number
City/State/Zip	Fax
Previous U.S. Military Service Branch	E-mail
Date Entered: _____ Date Discharged: _____ Entry Rank: _____ Highest Rank Attained _____	U.S. Citizen: ____Yes ____No Permanent Resident Visa _____ Eligible to Work in U.S. ____Yes ____No

Is any additional information relative to change of name, use of an assumed name necessary to enable a check of education or work history? \_\_\_\_\_

Do you have any relatives currently working for the Las Vegas Urban League? Yes \_\_\_\_ No \_\_\_\_

If Yes, please give names and relationship \_\_\_\_\_

**Have you ever been convicted of, or pled guilty or no contest to, any Felony or Misdemeanor?** \_\_\_\_Yes \_\_\_\_No

If Yes, please give the date(s) and details \_\_\_\_\_

## EDUCATION

Name and Location of Institution	Attended		Graduated		Degree	Major
	From	To	Yes	No		
High School						
College						
College						
Graduate School						
Other						

List Major areas of Competence \_\_\_\_\_

## EMPLOYMENT HISTORY

List employment beginning with present or most recent

Employer	From	To
Address	First Position	
City/State/Zip	Final Position	
Telephone No.	Starting Salary: \$	Per
Supervisor's Name and Title	Final Salary: \$	Per
Duties		
Reason for Leaving		
May we contact your employer? ____ Yes ____ No		

## EMPLOYMENT HISTORY (continued)

Employer	From	To
Address	First Position	
City/State/Zip	Final Position	
Telephone No.	Starting Salary: \$	Per
Supervisor's Name and Title	Final Salary: \$	Per
Duties		
Reason For Leaving		

Employer	From	To
Address	First Position	
City/State/Zip	Final Position	
Telephone No.	Starting Salary: \$	Per
Supervisor's Name and Title	Final Salary: \$	Per
Duties		
Reason For Leaving		

## REFERENCES

Please do not include relatives

Name	Title
Address	Organization
City/State/Zip	Phone Number
Name	Title
Address	Organization
City/State/Zip	Phone Number
Name	Title
Address	Organization
City/State/Zip	Phone Number

Referred by:	
What is the minimum salary you will accept?	When will you be available to start work?
Will you accept a position anywhere in the United States?	If not, please state geographical preference:

### CERTIFICATION –APPLICATION REQUIRES CURRENT DATE AND ORIGINAL SIGNATURE

I hereby certify that all information contained in this application and attachments are true and complete, and I agree and understand that any falsification, regardless of time of discovery, may cause forfeiture on my part of any employment. I understand that all information on this application is subject to verification and I consent to any and all background checks and drug test as it relates to this application. I also consent to references and former employers and educational institutions listed being contacted regarding this application. I further authorize use of information received in making an employment decision on my behalf.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

**LAS VEGAS-CLARK COUNTY URBAN LEAGUE AFFIRMATIVE ACTION  
QUESTIONNAIRE**

**(PLEASE PRINT OR TYPE)**

The Las Vegas-Clark County Urban League is asking all applicants to complete this form in order to comply with the United States Government Equal Employment Opportunity Requirements. This information will be detached from your application and will be available to authorized personnel for reporting purposes only. Submitting this information is completely **voluntary** and all information will remain confidential and will not affect the employee's application for employment.

<b>Title of Position Applying for:</b>	<b>Date:</b>	
<b>Name: Last</b>	<b>First</b>	<b>Middle</b>
<b>Social Security Number:</b>		
<b>Sex: Female</b> _____ <b>Male</b> _____	<b>Date of Birth:</b>	<b>Month</b> <b>Day</b> <b>Year</b>
<b>Ethnic Origin: Hispanic or Latino</b> _____ <b>White (Not Hispanic or Latino)</b> _____ <b>Black or African American (Not Hispanic or Latino)</b> _____ <b>Native Hawaiian or Other Pacific Islander (Not Hispanic)</b> _____ <b>Asian (Not Hispanic or Latino)</b> _____ <b>American Indian or Alaska Native (Not Hispanic or Latino)</b> _____ <b>Two or More Races (Not Hispanic or Latino)</b> _____		
<b>Decline self-Identification</b> _____		
<b>How Did You Learn About This Position?</b>		